Quick guide

BERDÓ parts ordering platform — the essentials on one page

shop.alutechnic.hu

BERDÓ ALUTECHNIC

Ordering in four steps

1. Sign in with the username and password you received from BERDÓ.
2. Search by item code or name, or browse the catalogue.
3. Enter the quantity, then **Add to cart**.
4. In the cart: **Continue to order**, then **Send order**.

Quantity: metres, bundles, packs

Order unit: 6 m
You order in metres, in multiples of 6 m.

Sold in bundles · 1 bundle = 60 m
You enter the number of bundles: 2 = 120 m.

Sold in packs · 1 pack = 100 pcs
You enter the number of packs: 1 = 100 pcs.

The most common mistake

For products sold in bundles, **120** does not mean 120 metres but **120 bundles**. Always check the **Total** line below the quantity. If you enter a large number, the platform asks and offers the correct conversion.

Good to know

- Once signed in you always see **your own price**, next to the list price and the discount.
- The cart belongs to your company: it is there on any computer and is kept after you sign out.
- After 30 minutes of inactivity you are signed out — your cart is kept.
- Prices are in euros, net, excluding VAT.
- Prices on the site are for information: the final price is in the confirmation e-mail.
- Got a question? **Help → New question** — you can attach photos too, and the answer arrives here, on the platform.

After sending

- You get an **order number** — worth quoting on the phone as well.
- Follow the order under **My orders**: In progress → Processed → Shipped.
- The **Invoices** tab shows your invoices, payments and the amount outstanding, and lets you print a **statement of account**.
- With **Price list** you save your own discounted price list as a PDF.

Contact
+36 70 428 7498
finance@berdoalutechnic.hu — general enquiries, invoices
service@berdoalutechnic.hu — orders, delivery, products

BERDÓ ALUTECHNIC Kft.
7673 Cserkút, hrsz. 089/15, Hungary
Monday–Friday: 8:00–16:00